



Career Advancement Training

Thursday, July 7th

Welcome & Program Overview

Caleb Pascoe, Career Services Coordinator for the Leadership Institute
5:00 – 5:15 PM

Resumes and Cover Letters that Open Doors

5:15 – 6:15 PM

- How to structure a resume to get recruiters attention
- What you should include in your resume and cover letter

Interviews: Showing the Best of Yourself

6:15 – 7:00 PM

- Before the interview: Research, preparation, and materials
- During: Questions to expect and making a strong Impression.
- After: Following up and securing that job

BREAK

7:00 – 7:15 PM

Networking for Experts and Building Your Brand

7:15 – 8:30 PM

- Developing your networking strategy
- Learning the dos and don'ts of networking
- What is a brand, and how do you create one for yourself?
- Manage your reputation in the movement.