Stand Out: Basics of Getting a Job

**Tuesday, February 22nd**

**Welcome & Program Overview**
5:30 – 5:45 PM
Caleb Pascoe, Career Services Coordinator for the Leadership Institute

**Resumes and Cover Letters that Open Doors**
5:45 – 6:45 PM
- How to structure a resume to get recruiters attention
- What you should include in your resume and cover letter

**Networking for Experts and Building Your Brand**
6:45 – 7:45 PM
- Developing your networking strategy
- Learning the dos and don’ts of networking
- What is a brand, and how do you create one for yourself?
- Manage your reputation in the movement.

**BREAK**
7:45 – 8:00 PM

**Interviews: Showing the Best of Yourself**
8:00 – 9:00 PM
- Before the interview: Research, preparation, and materials
- During: Questions to expect and making a strong Impression.
- After: Following up and securing that job