



Networking and Professionalism Workshop

Date: Friday, October 29th

Location: Hillsdale's Kirby Center, 227 Massachusetts Ave NE, Washington, DC 20002

Breakfast and Registration

9:30 – 10:00 AM

Welcome to LI

10:00 – 10:15 AM

Caleb Pascoe, Career Services Coordinator for the Leadership Institute.

Building your Brand

Stephen Row, Director of Digital Training at the Leadership Institute.

10:15 – 11:00 AM

- What is a brand, and how do you create one for yourself?
- Understanding the way people see you.

Networking In a Professional Setting

Chaz Cirame, Founder and President of Cc: External Affairs, Inc.

11:00 – 11:45 AM

- Developing your networking strategy.
- Working a room and networking etiquette.

BREAK

11:45 – 12:00 PM

The Art of Professionalism and How to Be Personable and Win People Over

Mike Rigas, Founder of Rigas & Associates, and Interim President/CEO for BMT.

12:00 – 1:00 PM

- Learning the manners for day-to-day interactions in the office.
- How to build professional habits that stick.
- How can you be professional and personable?

LUNCH AND NETWORKING HOUR

1:00 PM – 2:00 PM

CONCLUSION

2:00 PM