

Day 1

TIME	TRAINING LECTURE	KEY POINTS	FACULTY / SPEAKER
5:30-6:00 PM	<i>Registration and Dinner</i>		
6:00-6:15 PM	Welcome to LI		Ben Woodward Leadership Institute
6:15-7:15 PM	My Experience in the Civil Service	<ul style="list-style-type: none"> • How I found opportunities within the government • My experience working in the Civil Service • Open to Questions 	
7:15-7:30 PM	<i>Break</i>		
7:30-9:00 PM	Civil Service: Understanding What it is and How it Works	<ul style="list-style-type: none"> • The Civil Service: What is it really • The Civil Service's role in the Federal Government 	
9:00 PM	Adjournment		

Day 2

TIME	TRAINING LECTURE	KEY POINTS	FACULTY / SPEAKER
5:30-6:00 PM	<i>Dinner</i>		
6:00-7:30 PM	Writing your Federal Resume	<ul style="list-style-type: none"> • How to make your resume stand out in the federal job market • Pitfalls and potential ways to highlight your record 	
7:30-7:45 PM	<i>Break</i>		
7:45-8:30 PM	Job Opportunities in the Civil Service	<ul style="list-style-type: none"> • Overview of the different departments and agencies • Types of positions available and how to stand out 	
8:30-9:15 PM	The Political Management of the Bureaucracy	<ul style="list-style-type: none"> • Political Appointees vs. Civil Service Appointees • Civil Service dynamics in the day-to-day life 	
9:15 PM	Adjournment		